

INDUSTRIAL HEMP

Application for a New Industrial Hemp Licence (General Licence)

Misuse of Drugs (Industrial Hemp) Regulations 2006

A1

INFORMATION FOR APPLICANTS

- This application form is used to make an application for a new industrial hemp licence (general).
- For the application to be considered, all sections of the application form must be completed.
- The applicant must be the individual who is nominated to be the Responsible Person for the licence.
- This application form cannot be used to apply for a research & breeding licence (complete Form A2 'Application for a New Industrial Hemp Licence (Research & Breeding Licence)').
- During assessment of the application further information may be requested from the applicant.
- Information provided in the application may be shared with other agencies including the New Zealand Police and the Ministry for Primary Industries.

APPLICATION FEE

- General licence: \$511.11
- Medsafe will issue an invoice to the applicant for the application fee. Applicants are advised to pay the application fee on receipt of the invoice, with reference to the correct invoice number (this ensures that the application fee paid is correctly matched to the application).
- The application will not be processed until the application fee is received by Medsafe.

APPLICATION FORM SUBMISSION

- This application form can be completed electronically using a pdf reader. The current version of Adobe Reader, available free of charge from the Adobe website (<https://get.adobe.com/reader>) is recommended.
- The completed application form should be emailed to Medsafe (industrialhemp@health.govt.nz), with any additional supporting documents attached in the email. Applicants must ensure that the emailed form is complete. The original electronic form should be retained for the applicant's records.
- Whilst the submission of applications by email is encouraged, applications are also accepted by post. A copy of the form should be retained for the applicant's records.

Industrial Hemp Licensing
Medsafe
PO Box 5013
Wellington 6145

Section 1: Applicant

The applicant is the individual completing this form.

1.1. Title:

1.2. Given name(s):

1.3. Preferred name:

1.4. Surname:

1.5. Date of birth:

1.6. Position title:

Contact details

1.7. Email:

1.8. Phone:

1.9. Street address:

Level/Unit:

Street name & number:

Suburb:

Town/City:

Postcode:

1.10. Postal address:

Is the postal address the same as the street address?

Yes

No (please specify):

Level/Unit:

Street name & number:

Suburb:

Town/City:

Postcode:

Section 2: Legal Entity

The legal entity describes the individual, partnership or body corporate (for example a company) applying to be licensed.

2.1. Legal entity name:

2.2. Legal entity type:

- Individual
- Partnership (go to Question 2.4)
- Body corporate (go to Question 2.3)

2.3. Registration number:

2.4. Specify full names and dates of birth of each member of the board of directors of the body corporate, or each partner in the partnership:

Full name <i>Title, given name(s) and surname</i>	Date of birth

2.5. Street address:

Level/Unit:

Street name & number:

Suburb:

Town/City:

Postcode:

2.6. Postal address:

Is the postal address the same as the street address?

- Yes
- No (please specify below, then go to Section 3B):

Level/Unit:

Street name & number:

Suburb:

Town/City:

Postcode:

Section 3A: Eligibility (Individual)

This section is to be completed where an individual (the Applicant) is the legal entity applying to be licensed, and assesses their eligibility (refer to regulation 9).

	Requirement	Eligible (Yes/No)?
3A.1.	I am applying to hold the licence as an individual.	
3A.2.	I am 18 years or older.	
3A.3.	I have not held a licence, under these regulations or under the Misuse of Drugs Regulations 1977, that has been revoked at any time in the 5 years immediately preceding the date of this application.	
3A.4.	<p>I have not been convicted of—</p> <ul style="list-style-type: none">(i) an offence against the Misuse of Drugs Act 1975 or of any other drug-related offence; or(ii) a crime involving dishonesty within the meaning of the Crimes Act 1961; or(iii) an offence outside New Zealand that, if committed in New Zealand, would fall within subparagraph (i) or subparagraph (ii). <p>Please note: convictions covered under the Criminal Records (Clean Slate) Act 2004 may not need to be disclosed. For more information, please visit the Ministry of Justice website (www.justice.govt.nz/criminal-records/clean-slate) or seek legal independent advice.</p>	

If 'No' has been answered to any of the requirements above, provide an explanation:

3A.5. Explain how you are familiar with, and have the expertise and the resources to comply with, the obligations imposed, under the regulations, on a licence holder of an industrial hemp (general) licence:

Section 3B: Eligibility (Body Corporate/Partnership)

This section is to be completed where a body corporate or partnership is the legal entity applying to be licensed, and assesses their eligibility (refer to regulation 10).

	Requirement	Eligible (Yes/No)?
3B.1.	I am authorised by the body corporate/partnership specified in Question 2.1. to apply for the licence.	
3B.2.	Every director of the body corporate or partnership is 18 years or older.	
3B.3.	No licence (if any) previously issued, under these regulations or under the Misuse of Drugs Regulations 1977, to the body corporate or to the partnership or to any person who is a director of the body corporate or partnership has been revoked at any time in the 5 years immediately preceding the date of the application.	
3B.4.	Neither the body corporate or partnership, nor any person who is a director of the body corporate or partnership, has been convicted of— (i) an offence against the Misuse of Drugs Act 1975 or of any other drug-related offence; or (ii) a crime involving dishonesty within the meaning of the Crimes Act 1961; or (iii) an offence outside New Zealand that, if committed in New Zealand, would fall within subparagraph (i) or subparagraph (ii). Please note: Convictions covered under the Criminal Records (Clean Slate) Act 2004 may not need to be disclosed. For more information, please visit the Ministry of Justice website (www.justice.govt.nz/criminal-records/clean-slate) or seek legal independent advice.	

If 'No' has been answered to any of the requirements above, provide an explanation:

3B.5. Explain how 1 or more directors of the body corporate or partnership, or employees of the body corporate or partnership, have the expertise to comply with the obligations imposed, under the regulations, on a licence holder of an industrial hemp (general) licence; and to undertake the activities for which the licence is sought:

3B.6. Explain how the body corporate or partnership has the resources to comply with the obligations imposed, under the regulations, on a licence holder of an industrial hemp (general) licence; and to undertake the activities for which the licence is sought:

Section 3C: Eligibility (Responsible Person)

A body corporate or partnership applying to be licensed is required to nominate a Responsible Person (refer to regulation 10(f)). This section assesses the eligibility of the nominated individual (the Applicant) (refer to regulation 11).

	Requirement	Eligible (Yes/No)?
3C.1.	I am authorised by the body corporate or partnership concerned to control the activities for which the licence is sought, and to communicate, on behalf of the body corporate or partnership, with the Director-General or any authorised person.	
3C.2.	I am 18 years or older.	
3C.3.	I have not held a licence, under these regulations or under the Misuse of Drugs Regulations 1977, that has been revoked at any time in the 5 years immediately preceding the date of this application.	
3C.4.	<p>I have not been convicted of—</p> <ul style="list-style-type: none">(i) an offence against the Misuse of Drugs Act 1975 or of any other drug-related offence; or(ii) a crime involving dishonesty within the meaning of the Crimes Act 1961; or(iii) an offence outside New Zealand that, if committed in New Zealand, would fall within subparagraph (i) or subparagraph (ii). <p>Please note: Convictions covered under the Criminal Records (Clean Slate) Act 2004 may not need to be disclosed. For more information, please visit the Ministry of Justice website (www.justice.govt.nz/criminal-records/clean-slate) or seek legal independent advice.</p>	
3C.5.	I reside in New Zealand.	

If 'No' has been answered to any of the requirements above, provide an explanation:

3C.6. Explain how you are familiar with, and have the expertise to comply with, the obligations imposed, under the regulations, on a licence holder of an industrial hemp (general) licence:

Section 3D: Eligibility (Police Vetting)

Police vetting is required of the Applicant and each director/partner of a body corporate or partnership applying to be licensed.

Police vetting will be required of the applicant and each director or partner, and each responsible person. Section 2 of the New Zealand Police Vetting Service Request and Consent Form must be completed and signed for each person. This can be downloaded from the New Zealand Police website:

<http://www.police.govt.nz/sites/default/files/publications/pvs-vetting-request-and-consent-form.pdf>

Two forms of identification (one of which must be photographic) and verification must be provided with each form. Guidance on the forms of identification to be provided is available on the New Zealand Police website:

<http://www.police.govt.nz/sites/default/files/publications/user-guide-to-pvs-vetting-request-consent-form.pdf>

3D.1. I confirm that completed Police Vetting forms and identification are enclosed for:

- Myself (the Applicant and Responsible Person)
- Each director or partner (if applicable)

Section 4: Premises

The premises describes the proposed property where the activities applied for to be licensed are to be conducted.

4.1. Premises name:

4.2. Street address:

Level/Unit:

Street name & number:

Suburb:

Town/City:

Postcode:

Property title
description:
(Lot/DP number)

4.3. Postal address:

Is the postal address the same as the street address?

Yes

No (please specify):

Level/Unit:

Street name & number:

Suburb:

Town/City:

Postcode:

4.4. Include a plan of the premises, clearly showing the locations where the proposed activities are to be conducted

4.5. Is the property located at least 5 kilometres from an area zoned residential?

Yes

No (please describe any features of the location and the surrounding geographical area submitted for consideration pursuant to regulation 13(3), and attach supporting documents if required):

4.6. Does the Legal Entity specified in Section 2 own the property?

Yes

No (provide the full name of the owner of the property, and attach supporting documents to demonstrate that the Legal Entity is entitled to use the property for the activities for which the licence is sought):

Section 5A: Activities (Overview)

This section relates to the activities the legal entity is applying to be licensed to conduct.

5A.1. Specify the activities that the legal entity proposes to undertake:

- (a) The procurement within New Zealand of industrial hemp
- (b) The cultivation of industrial hemp
- (c) The supply within New Zealand of industrial hemp
- (d) The processing of industrial hemp into specified hemp products
- (e) The possession of industrial hemp for the purposes of the activities specified

5A.2. Specify the approved cultivars proposed to be used in these activities:

A list of approved cultivars is available on the Ministry of Health website (www.health.govt.nz/our-work/regulation-health-and-disability-system/medicines-control/hemp-industrial-hemp).

- Any approved cultivar; **or**
- The following approved cultivars (specify):

5A.3. Provide an outline of the activities proposed to be conducted, including reference to where industrial hemp and hemp products will be obtained from and supplied to.

5A.4. Describe where the required industrial hemp registers (seed, cultivate and harvest, as applicable) are held:

Section 5B: Activities (Cultivation)

This section is only required to be completed if cultivation is specified in Question 5A.1.

5B.1. Cultivation area (note this cannot overlap with a cultivation area authorised by another licence issued pursuant to the Misuse of Drugs legislation)

Cultivation area applied for (hectares):

Description (for example the name(s) of the fields/paddocks as applicable):

5B.2. Will the crop be visible from a public road?

Yes No

Supporting information:

5B.3. Describe how the harvest of the crop will occur, the procedure for disposal of unwanted/unused plant material, the proposed destruction method and record keeping:

Section 5C: Activities (Security)

This section relates to the security of the premises.

5C.1. Describe the security measures in place at the premises to meet the requirements of regulation 36, including details of the construction of the storage facilities, measures in place to prevent access to the crop (if cultivating), and actions that will be taken in response to security issues (refer regulation 38):

Section 6: Declaration

I confirm that I am authorised to complete this application and I:

1. Confirm that, if granted a licence, the licensee will comply with the requirements of the Misuse of Drugs Act 1975 and the Misuse of Drugs (Industrial Hemp) Regulations 2006, including all licence conditions;
2. Agree to provide any further information as required by the Director-General of Health;
3. Agree to the contents of this application being sent to the Ministry of Primary Industries and the New Zealand Police for assessment of the information supplied; and
4. Declare that the information I have supplied in this application is, to the best of my knowledge and belief, true and correct in every particular, and I am aware of the provisions of section 15 of the Misuse of Drugs Act 1975 (False Statements).

Date application completed:

Applicant signature

To sign this document electronically apply a digital signature, or attach a signature image file, or use an on-screen signing function (for example 'Fill & Sign' in Adobe Reader).

If completing the signature electronically is not possible, print the form and sign in pen.

Digital Signature

Click below to apply

OR

Signature Image File

Click below to attach

OR

Signature

Sign below