

Change notification after registration of irradiating apparatus

Office of Radiation Safety, Ministry of Health

Under Section 31 of the Radiation Safety Act 2016, anyone who manages or controls a radiation source must notify the Director of the Office of Radiation Safety if there is any change in the location of the source, if it is disposed of in New Zealand or removed from New Zealand.

Please complete all fields in Section 1 and 2 and either Section 3 or 4. Then sign the Declaration in Section 5 and email to: orsenquiries@health.govt.nz.

* If you are notifying changes for only XRF or XRD apparatuses that are exempt from source licensing under Regulation 13 of the Radiation Safety Regulations 2016 (exempt XRFs/XRDs), please complete this form in full and leave the source licence number in section 1 and section 3 blank.

If you are notifying changes for exempt XRFs/XRDs that are leaving a location and/or moving to a new location for which a source licence or licences already apply(ies), please provide the source licence numbers in section 1 and section 3 as applicable.

SECTION 1

Source Licence Number

Name of Source Licence Holder entity that manages or controls exempt apparatus* (eg, a registered body corporate or sole trader)

Physical address of the source

Contact person's name

Contact person's phone number

Contact person's email address

How to use this form:

- Save this form to the computer and open in Adobe Acrobat.
- All the fillable form fields will be highlighted.
- Fill each field by selecting it and typing.
- Save the form to the computer and email it to orsenquiries@health.govt.nz

All sections must be filled in unless not applicable.

Please email completed form at orsenquiries@health.govt.nz or mail to Office of Radiation Safety, Ministry of Health PO Box 5013, Wellington 6140

