

# Hospital Care Ethnicity Data Audit Toolkit

Staff survey form:  
how are we doing?

December 2021

Please take a few minutes to fill out this survey on collecting and recording ethnicity data in our hospital. This survey is part of a wider audit process we are undertaking that aims to improve the quality of our hospital processes for ethnicity data collection, recording and outputting.

**For the following questions, please tick the one box that is the closest to your response.**

## Training

1. Have you received any training on how to collect or record ethnicity data in hospital settings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes, in the last 12 months	Yes, but not in the last 12 months	No	N/A
2. How often are you involved in collecting ethnicity data from patients or recording ethnicity data on hospital systems/databases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Frequently (on most days I am working)	Occasionally (once a week)	Infrequently (once a month or less)	N/A
3. How often are you involved in confirming ethnicity data from patients or updating ethnicity data on hospital systems/databases?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Frequently (on most days I am working)	Occasionally (once a week)	Infrequently (once a month or less)	N/A
4. Do you consider that you understand why ethnicity data is collected in hospital settings?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	Not sure	N/A
5. Are you comfortable collecting ethnicity data from patients/consumers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No	Not sure	N/A

## What do you do?

6. For patients already listed with ethnicity data on your hospital system/database, how often do you check your patient ethnicity data?

On the first encounter with our hospital ward, service or department

Only if ethnicity data is missing or appears incorrect

Not sure

N/A

7. Are there times when you guess a patient's ethnicity rather than asking the patient to self-identify?

Yes

See below

No

Go to question 8

N/A

Go to question 8

Why do you decide/guess a patient's ethnicity?

8. Do you have a list of codes or search engine available to help you record a patient's ethnicity?

Yes

No

Not sure

N/A

9. Do you ever make up a new code to record an ethnicity?

Yes

No

Not sure

N/A

10. Which code would you record in your system/database where a patient provided each of the following responses to the ethnicity question? (Feel free to refer to any resources that you would normally use when coding ethnicity.)

Written-in response of 'New Zealander' code

Written-in response of 'Fijian-Indian' code

Written-in response of 'Rarotongan' code

Blank (where patient not immediately contactable) code

Declined to provide ethnicity code

11. Are you able to record up to **six** ethnicities for a patient in your system/database?

Yes

If **YES**, where a patient provides more than six ethnicities, how do you decide which six are recorded in the system/database? Please explain.



No

If **NO**, where a patient provides more ethnicities than you can record, how do you decide which ethnicities are recorded in the system/database? Please explain.

**What do you think?**

12, Have you experienced any difficulties with collecting ethnicity data from patients/consumers or recording ethnicity data in the hospital system/database? If yes, please explain.

13, Is there anything that would make it easier for you to collect or record ethnicity data from patients/consumers? If yes, please explain.

**Additional feedback**

Please share any additional comments.

**Personal information**

<b>First name:</b>		<b>Last name:</b>	
<b>Department:</b>			
<b>Position:</b>			
<b>IT system:</b>			
<b>Date:</b>			

Thank you for taking the time to fill out this survey. We rely on your feedback to help us improve our systems. Your input is greatly appreciated.