# Possession for manufacture activity

Applicable fee for each location = $3,150 (including GST).

Complete a separate copy of Section E for each different location where you intend to:

* manufacture cannabis-based ingredients
* manufacture medicinal cannabis products
* conduct laboratory testing.

For more details on applying for this activity, refer to the *Guidance for applicants for a medicinal cannabis licence* document.

Each location must have a physical inspection to verify that the appropriate security arrangements are in place before a licence is issued.

## Location of the activity

* + 1. Provide the physical address where the manufacturing activity will be conducted.

|  |  |
| --- | --- |
| Level/unit: |  |
|  |  |
| Street number and name: |  |
|  |  |
| Suburb: |  |
|  |  |
| Town/city: |  |
|  |  |
| Postcode: |  |

* + 1. Attach a geographical plan of the location.

☐ Include clearly marked maps and Land Information New Zealand (LINZ) photographs of the location. Mark all buildings and areas where cannabis will be located.

☐ Include GPS coordinates of the location.

☐ Provide floor plans and photographs of the buildings and facilities.

|  |
| --- |
| [Reference attached document(s).] |

[Continue on additional sheets if necessary.]

* + 1. The following people are the responsible persons for this activity at this location.

|  |
| --- |
|  |
|  |

 [Continue on additional sheets if necessary.]

Each responsible person must complete Section A3: Responsible person details and declaration.

## Eligibility to use this location

* + 1. Does the applicant own the location?

☐ Yes

☐ No – Provide the full name and contact details of the owner of the location. Attach written evidence of the owner’s permission to allow cannabis-related activities at the location (such as a letter from the owner). A lease or rental agreement on its own will not be accepted.

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| --- |
| [Reference attached document(s).] |

[Continue on additional sheets if necessary.]

## Manufacture activity at this location

* + 1. Tick the activities that will be undertaken at this location.

☐ Process starting material/ extract constituents.

☐ Refine initial extracts.

☐ Manufacture a cannabis-based ingredient.

☐ Manufacture a dried product.

☐ Manufacture a dosage product.

☐ Packing.

☐ Labelling.

☐ Product, process or methodology development, testing cannabis material or ingredients, and products for a therapeutic related purpose.

## Security arrangements at this location

* + 1. Provide a detailed plan for the security arrangements for this location.

For guidance on what you should include in the security plan, refer to the *Guidance for applicants for a medicinal cannabis licence* document*.*

|  |
| --- |
| [Reference attached document(s).] |

[Continue on additional sheets if necessary.]

* + 1. Provide Standard Operating Procedures (or similar) covering the security of the activities.

|  |
| --- |
| [Reference attached document(s).] |

## Registers and record-keeping

Regulation 65 of the Misuse of Drugs (Medicinal Cannabis) Regulations 2019 requires the licence holder to keep records of the amounts of cannabis starting material, cannabis-based ingredients and medicinal cannabis products held and manufactured during the period of the licence.

* + 1. Describe the record-keeping system and the location where the records will be kept.

|  |
| --- |
| [Reference attached document(s).] |

[Continue on additional sheets if necessary.]