

# Public Health Advisory Committee

## Meeting agenda

**Date/time:** Tuesday 23 April 2024, 9:30am to 3.15pm

**Location/platform:** Microsoft Teams

**Attendees:** Kevin Hague (Chair), Associate Professor Jason Gurney, Beverly Te Huia, and Associate Professor Ruth Cunningham

**Secretariat:** Rebecca O’Connell, Sally Stewart, Anna Jackson and Kima Costelloe, Patience Davis for Social Determinants of Health item

**Guests:**

**Apologies:** Professor Peter Crampton

Time	Agenda Item	Presenter/Paper
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### Morning session

9:30am (30mins)	<b>Opening of meeting</b> <ul style="list-style-type: none"> <li>- Karakia</li> <li>- Review register of interests</li> <li>- Review and agree minutes</li> <li>- Update on activities since last meeting               <ul style="list-style-type: none"> <li>o Appointments process</li> <li>o Te Whatu Ora Health Plan (webinar)</li> <li>o Upcoming secretariat changes</li> </ul> </li> </ul>	1. Register of interests 2. Minutes of last meeting 3. Activities since last meeting (verbal)
10:00am (15mins)	<b>Food Environments report</b> <ul style="list-style-type: none"> <li>- Short update on process for report release (see email to PHAC committee)</li> </ul>	Kevin Papers: <ul style="list-style-type: none"> <li>• <i>Communication to the PHAC committee on release of the Food report” from Kevin</i></li> <li>• <i>Final report</i></li> </ul>
10:15am (25mins)	<b>Debrief on Food Report process</b> <ul style="list-style-type: none"> <li>- What went well?</li> <li>- What didn’t go so well?</li> </ul>	Kevin

	- What lessons should we take forward into the next project?	
10:40am (20mins)	<b>Morning tea break</b>	
11:00am (60mins)	<b>Social determinants of Health (Part 1)</b> <ul style="list-style-type: none"> <li>- Purpose and outcomes of the report - reflections from the secretariat</li> <li>- Draft research questions/search</li> <li>- Project Plan</li> </ul>	Sally and Rebecca Project plan
12:00pm (60mins)	<b>Lunch</b>	
1:00pm (60mins)	<b>Social determinants of Health (Part 2)</b> <ul style="list-style-type: none"> <li>- Continued from above</li> </ul>	Sally and Rebecca
2:00pm (15mins)	<b>Short break</b>	
2:15pm (30mins)	<b>Placeholder for updates:</b> <ul style="list-style-type: none"> <li>- Process to feedback on Te Whatu Ora's New Zealand Health Plan   Te Pae Waenga (2024-2027)</li> <li>- Percent vote health</li> </ul>	Kevin Rebecca
2:45pm (30mins)	<b>Next steps</b> <ul style="list-style-type: none"> <li>- Confirmation of actions for next meeting and requests of PHA/secretariat</li> <li>- Closing karakia</li> </ul>	Kevin
3.15pm	<b>Finish</b>	

**Next meeting:** May 2024 in person, Wellington