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| Hospital Care Ethnicity Data Audit Toolkit Scoring sheet for the centralised ethnicity data audit | December 2021 |

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| **Department/service** | **Ethnicity question wording** | **Ethnicity response options** | **Multiple ethnicities** | **Policy, guidelines or help notes** | **Compliance level** |
| Write in the name of the ward, service or department. | The wording of the ethnicity question on the PIF or admission form should match exactly the wording of the standard ethnicity question as outlined in the current [HISO 10001:2017 Ethnicity Data Protocols](https://www.health.govt.nz/system/files/documents/publications/hiso_10001-2017_ethnicity_data_protocols_may-21.pdf) (see section 3.2 Standard ethnicity question) | The response options provided on the PIF or admission form should match exactly the standard ethnicity question as outlined in the current [HISO 10001:2017 Ethnicity Data Protocols](https://www.health.govt.nz/system/files/documents/publications/hiso_10001-2017_ethnicity_data_protocols_may-21.pdf) (see section 3.2 Standard ethnicity question) | The question should allow all respondents to identify with more than one ethnicity, with no restriction on the number identified or the order. | The ethnicity data policy, guidelines or help notes should fully align with the [HISO 10001:2017 Ethnicity Data Protocols](https://www.health.govt.nz/system/files/documents/publications/hiso_10001-2017_ethnicity_data_protocols_may-21.pdf). The [compliance checklists](#_Compliance_checklists) in stage 1 can be used to assess this. | Record the compliance level as:   * **Full** (all aspects of the form or policy are completely in alignment with the Ethnicity Data Protocols) * **Partial** (some aspects of the form or policy align with the Ethnicity Data Protocols but not all) * **Non-compliant** (no aspect of the form or policy aligns with the Ethnicity Data Protocols). |
| *eg, Emergency Department (ED)* | *Compliant* | *Partially compliant* | *Partially compliant (allows people to identify multiple ethnicities, but requests that people prioritise)* | *Fully compliant* | *Partial* |
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